

## Board Meeting Minutes

November 19, 2009

Meeting was called to order at 1:25 pm by President, Russ Knight. Present were: Russ, Greg, Nancy, April, Julie, Melissa, Kayci, Michelle, Hope .

I. Welcome and Call to order-Russ

-Quorum of board was present

-No corrections or additions to the agenda

- ✓ (This meeting we will learn how to use the new agenda) Many thanks to Tim for putting all of this together for us and helping us through this change.

II. Approval of Previous Meeting Minutes

-Motion to approve

- ✓ Tim motioned that we approve the October minutes. Michelle seconded. Russ ask for vote. Approved. No discussion.

III. Approval of Treasurers Report

-Motion to approve

- ✓ \$6938.78 in the bank. Hope motioned to approve the report that was sent out in the board packet. Melissa seconded.
- ✓ Tim motioned that we approve up to \$18 per person for the holiday meal. Melissa seconded. No discussion. Approved.

IV. Board Member Reports/Updates

- ✓ All questions from the reports should be addressed in advance. Seek clarity if you need additional info in order to vote.
- ✓ Request from Julie and Nancy that the Agenda format form be simplified.

V. Volunteer Leader Reports/Updates

- ✓ 2 Recommendations

- o Lower HR Service Provider Directory from \$150 Non-member/\$120 Member to a **new price of \$75 Non-Member/\$50 Member**

Discussion around needing member approval. Not finalized. Will be under old business at December Meeting.

- o Drop the \$99 logo image only (no hyperlink to website) offering.

Tim motioned we drop the \$99 logo image. Michelle seconded. No discussion. Approved.

- ✓ Discussed adding a disclaimer to the web site. Do not want our web site to appear to be endorsing these companies. Julie made a motion we research the impact. Tim suggested that table this discussion for the next meeting due to time constraints. Tabled until December.

VI. Old and Current Business

- ✓ Partner Recognition. Discussion around what the partners would really like to see. Nothing further.
- ✓ New CCSHRM Logo. Julie presented the three top choices. Chose a logo that puts the emphasis on SHRM. Discussion and changes to the logo. Russ motioned that Julie finish up with our requested changes. Tim seconded. Will email the final format. Approved with requested changes.
- ✓ Russ will send out final ballot vote on officers for 2010. Can we vote by email? By laws say we have to vote at the meeting. Will vote in December.

THIS IS WHERE I LEFT. PLEASE SEND ME ANY ADDITIONAL INFO THAT WAS DISCUSSED. THANKS

- Russ handed out a draft of the election format for review by the board. His plan is to mail out the election form to the members and request that it be returned at the November meeting or mail it in. Discussion around the format. Suggestion that the core leaders be left off of the ballot and include only the board members. Once the board is elected and the bylaws have been reviewed then we will elect the core leadership team. Right now by laws prohibit more than 1 member at large. In the past the board read that differently. Bylaw change discussion which will take place as we put together the strategic plan. Need to consider how long you should be a member before you hold an office. Another issue for strategic planning. In the past the administrator has been in charge of sending all correspondence. The board changed that a while back to better suit their needs at that time.
- **ADDED-Melissa requested that we add:** When reviewing by-laws we will need to change the section that says elections are held in December of each year. We changed this some time ago to November to help in the transition for ew board members & core leadership area volunteers.

**To revisit as part of Strategic Planning and By Laws**

- Number of Members at Large
  - How long should you be a member before serving on the board
  - In the past the administrator has been the one to send out all correspondence
- ✓ CAP requirements
- Have to get the CAP information turned in so that we can begin the process of compiling and preparing to submit. April had questions around membership and how she should share our member information. Melissa said in the past we have shared company, name, certifications, mailing address and phone numbers. (April and Hope discussed the submittal of the team information. April will submit her teams information by October 31).
- ✓ CC SHRM Logo
- Russ feels that the logo has taken a lot more time than we expected. We still have not reached a decision. Many of the members have expressed strong feelings around this issue. Russ suggested, and Julie volunteered to send several possible logos to the board and core leaders. The board and core leaders will narrow the logos to the Top 2. At the November 17<sup>th</sup> luncheon the members can vote on the logos. Hope motioned that we accept Russ' suggestion and Melissa seconded. So moved.

Meeting was adjourned at 3:50 pm.